

## The On-Time, On-Target Manager

"The *On-Time, On-Target Manager* will help readers organize their time and prioritize their activities to achieve extraordinary results in every area of their lives—on the job, at home, and in their communities."

—MIKEL HARRY, PH.D., coauthor of the *New York Times* bestseller *Six Sigma*

"During my playing years as a defensive tackle in the NFL, I learned two valuable and unforgettable lessons: never walk into the stadium without a game plan and don't forget your playbook! The same principles apply to life. This book can be your personal game plan and your playbook. It will coach you to your own personal Super Bowl and you'll win!"

—ROSEY GRIER, winner of five world championships with the New York Giants, member of the Fearsome Foursome with the Los Angeles Rams

"You don't have to be a manager to learn priceless lessons from this book. In fact, you don't even have to be part of the business world. You can be a student, a teacher, a homemaker, a construction worker, or a tree trimmer—you will learn powerful concepts that will change your life. I included this little gem on a short list of five titles that have had a profound impact on the way I see and do things. It really does deliver on its promise to help you become on time and on target!"

—ESTEAN HANSON LENYOUN III, cofounder, Impact Urban America, Impact Employment Services

"I always consider a book to be successful when I get one genuinely new idea—or have an old idea presented to me in a new way or in a way that makes it more useful and powerful. This book gave me at least a half-dozen new ways to think about improving my performance. Don't wait until the last minute to read this book—it can help you now."

—DWIGHT W. ALLEN, eminent professor of educational reform, Old Dominion University, Norfolk, Virginia

"A practical prescription for overcoming a nagging problem... Don't put off reading this book!"

—PHIL HODGES, cofounder and managing director, The Center for FaithWalk Leadership, coauthor of *Leadership by the Book* and *The Servant Leader*

"As you follow this well-designed and detailed road map, you'll see unfolding before your eyes the best way to get from where you are to where you *want* to be. By applying this formula for success, everyone wins . . . family, employee, and employer!"

—LINDA JENSVOLD BAUER, author of *Career Gear*, coauthor of *A Kick in the Career*, motivational speaker, and retail executive

"Do not procrastinate. . . . Read *The On-Time, On-Target Manager!* And give a copy to any friend who is habitually behind the curve."

—BOBB BIEHN, president, Masterplanning Group International, Orlando, Florida, author of *Mentoring*

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